



# ARIFUR RAHMAN EMPLOYMENT SERVICE

RECRUITING LICENSE - 1944

# National Monument



**National Martyrs' Monument**  
**Memory of The Martyrs of Liberation War**

# Meet with Bangladesh

| Particulars               | Details                                                                                |
|---------------------------|----------------------------------------------------------------------------------------|
| Official Name             | People's Republic of Bangladesh                                                        |
| Location                  | South Asia                                                                             |
| Total Area                | 147,570 square kilometers                                                              |
| Borders                   | India (west, north, east), Myanmar (southeast), Bay of Bengal (south)                  |
| Population                | Over 170 million people                                                                |
| Workforce Strength        | One of the largest manpower-exporting country in the world                             |
| Manpower Categories       | Skilled, Semi-Skilled, and Unskilled workers                                           |
| Key Destinations          | Middle East, Europe, Southeast Asia, and other global markets                          |
| Economic Contribution     | Overseas employment and remittance support the national economy                        |
| Government Oversight      | Regulated by the Ministry of Expatriates' Welfare & Overseas Employment                |
| International Recognition | Known for hardworking, disciplined, and reliable workers                               |
| Sectors Supplied          | Construction, Healthcare, Hospitality, Manufacturing, Domestic Work, Agriculture, etc. |
| Language                  | Bengali (Official), English widely used in business                                    |
| Currency                  | Bangladeshi Taka (BDT)                                                                 |
| Capital & Major Cities    | Dhaka, Chattogram, Khulna, Rajshahi, Sylhet                                            |
| Global Connectivity       | International airports in Dhaka, Chattogram, and Sylhet                                |
| Training Facilities       | Government and private training centers for overseas workers                           |
| Young Workforce           | Large young population ready for global employment                                     |
| Adaptability              | Workers easily adapt to different cultures and work environments                       |





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**Our Training  
Your Future**



## Company Overview

Arifur Rahman Employment Service is a leading manpower recruitment company, providing skilled and semi-skilled workforce solutions to international markets including Japan, Saudi Arabia, Dubai, Malaysia, Singapore, Qatar, Oman, and Kuwait since 2020. Operating with Govt. Recruiting License No. RL-1944, the company connects qualified professionals from Bangladesh with reputable employers across various industries while maintaining full compliance with regulatory standards.

Over the years, Arifur Rahman Employment Service has built a trusted reputation for its efficient recruitment process, ethical practices, and timely deployment. The company focuses on understanding client requirements and delivering the right talent to ensure productivity and long-term success for both employers and employees. Its dedicated team ensures proper screening, training, and documentation to meet international employment standards.

Driven by professionalism and global standards, Arifur Rahman Employment Service continues to expand its network and strengthen its position as a reliable partner in overseas manpower supply. The company also emphasizes worker welfare, transparent communication, and long-term partnerships, contributing to sustainable workforce development and global employment opportunities.

## Arifur Rahman Employment Service At a Glance

| Particulars            | Details                                                                                                         |
|------------------------|-----------------------------------------------------------------------------------------------------------------|
| Company Name           | Arifur Rahman Employment Service                                                                                |
| Established            | 01-07-2020                                                                                                      |
| Recruiting License No. | RL-1944, Issued by Republic of Bangladesh                                                                       |
| Business Type          | International Manpower Recruitment Agency                                                                       |
| Corporate Office       | Sel Trident Tower, Lift-11, Purana Paltan Line VIP Road, Dhaka-1205, Bangladesh                                 |
| Telephone              | +880 1707-257367, +880 1777-164911                                                                              |
| E-mail                 | aremploymentservice@gmail.com                                                                                   |
| Website                | <a href="https://arifurrahmanemployment.com">https://arifurrahmanemployment.com</a>                             |
| Travel Partner         | Society Aviation                                                                                                |
| Medical Partners       | Medinova Medical Services Ltd. , Gulshan Clinic.                                                                |
| Banking Partner        | Brac Bank Ltd, Al-Arafah Islami Bank Ltd.                                                                       |
| Membership             | Bangladesh Association of International Recruiting Agencies (BAIRA)                                             |
| Main Markets           | Japan, Saudi Arabia, Dubai, Malaysia, Singapore, Qatar, Oman, Kuwait, Mauritius, Maldives, Fiji, Jordan, Brunei |
| Core Services          | Recruitment, Training, Deployment.                                                                              |
| Training Facility      | In-house training and orientation center available                                                              |
| Commitment             | Reliable, ethical, and timely manpower supply solutions                                                         |



# Company Highlights

## Licensed & Trusted

Operating under Govt. Recruiting License No. RL-1944, ensuring full compliance authenticity, and long-term reliability.

## Global Recruitment Expertise

Extensive Experience In supplying manpower to Japan, Middle East, and Asian markets with strong international connections.

## Skilled Talent Pool

Access To A Large Database of qualified, trained, and job-ready candidates across multiple industries.

## Quality Screening Process

Strict selection, verification, and training procedures to meet international standards and client expectations.

## Timely Deployment

Efficient Processing System and quick mobilization to meet client deadlines without compromising quality.

## Client-Centric Approach

Customized Recruitment Solutions Designed to match specific employer requirements.

## Ethical & Transparent Practices

Maintaining honesty, integrity, and clear communication throughout the recruitment process.





# Office Building





# Why Bangladeshi Manpower

## Hardworking and Dedicated

Bangladeshi workers are known for their strong work ethic, sincerity, and commitment to completing tasks responsibly and efficiently.

## Cost-Effective Workforce

They offer competitive labor costs while maintaining high productivity, operational, efficiency, and consistent work performance.

## Skilled and Trainable

Workers are adaptable, quick learners, and capable of handling diverse job roles and modern technical requirements.

## Global Work Experience

Extensive Experience Working in the Middle East, Europe, and Asia with proven performance, reliability, and professional discipline.

## Adaptable and Flexible

Easily Adjust To different cultures, working environments, and international workplace standards with minimal supervision.

## Strong Communication Ability

Basic English communication skills help them collaborate effectively, coordinate tasks, and work in global environments.



## VISION

To be a globally recognized manpower recruitment company, delivering reliable workforce solutions while creating sustainable international employment opportunities for Bangladeshi professionals.

## MISSION

- To provide skilled and semi-skilled manpower with consistent quality, efficiency, and professional service standards.
- To ensure client satisfaction through timely deployment, reliable coordination, and responsive communication.
- To maintain ethical recruitment practices with full compliance to international laws and industry regulations.
- To support workforce development through proper screening, practical training, and continuous guidance.





## Message from Managing Partner



It is a great pleasure to present this company profile to our valued clients, partners, and stakeholders, reflecting our commitment, capability, and vision in the manpower recruitment industry.

Since receiving our official recruiting license from the Bureau of Manpower, Employment & Training (BMET) under the Ministry of Expatriates' Welfare and Overseas Employment, Government of the People's Republic of Bangladesh, **Arifur Rahman Employment Service** has been operating with integrity and dedication. We work in close association with reputable international organizations, strictly following the guidelines and regulations set by the Government of Bangladesh and relevant authorities to ensure transparent and compliant recruitment services.

The global demand for skilled manpower continues to grow, and through my long-standing involvement in this sector, I have developed a strong understanding of international workforce requirements. This experience enables us to adopt a professional and objective approach in sourcing and supplying the right talent from Bangladesh to overseas employers.

We firmly believe that international recruitment is not just a business, but a responsibility. Our goal is to create meaningful employment opportunities for our workforce by providing cost-effective recruitment solutions, ensuring that workers can build a secure and sustainable future. At the same time, we remain committed to maintaining our reputation, reliability, and standards of excellence that we have built over the years.

With confidence and optimism, we look forward to expanding our services and creating new opportunities, especially for underprivileged individuals, contributing to both national growth and global workforce development.

**Mr. S.M. Arifur Rahman**  
**Managing Partner**

# Organogram Chart



**SM Arifur Rahman**  
Managing Partner



**Mahmuda Rahman**  
Managing Partner



**Lamisa Rahman Laisa**  
Managing Advisor



**SM Asifur Rahman**  
Managing Advisor



# Organogram Chart



**Md. Al Amin**  
Chief Executive Officer(CEO)



**Md. Al-Amin Mridha**  
Finance Manager



**Md. Alauddin**  
HR Manager



**Sweet Khan**  
Business Development Manager



**Md. Mahbub Alam**  
Recruitment Manager



**Md. Sabbir Hossain**  
Accounts Executive



**S.M Shafik**  
Manpower Executive



**Ayan Ahmed**  
Marketing Executive



**Sumaya Akter**  
Marketing Executive



**Md. Rumman Khan**  
Marketing Executive - (Saudi Arabia)



**Md. Mehedi Hasan Noyon**  
Social Media Executive



# Our Resource

## Food & Beverage

- Food Processing Workers
- Chefs, Commis & Kitchen Helpers
- Waiters & Food Runners
- Stewards & Restaurant Cleaners
- Public Area Cleaners
- Packaging & QC Staff



## Drivers

- Light Vehicle Drivers
- Heavy Truck Drivers
- Bus Drivers
- Forklift Drivers
- Delivery Drivers
- Company/Executive Drivers

## Construction Workers

- Masons
- Carpenters
- Steel Fixers
- Electricians
- Plumbers
- Painters



## Machinery Operators

- Excavator Operators
- Bulldozer Operators
- Crane Operators
- Loader Operators
- Generator Operators
- Heavy Equipment Technicians



# Our Resource

## Textile & Garments

- Sewing Machine Operators
- Cutting Operators
- Quality Inspectors
- Finishing Workers
- Pattern Makers
- Ironing & Packing Staff

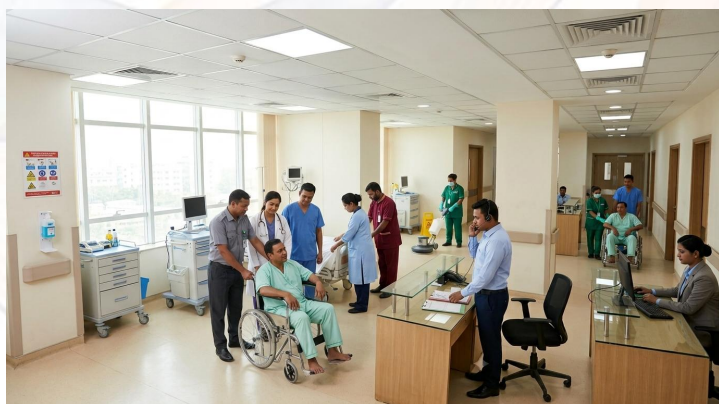


## Hotel Industry

- Housekeeping Staff
- Waiters/Waitresses
- Kitchen Helpers
- Chefs/Cooks
- Front Desk Assistants
- Room Service Staff

## Cleaners

- Office Cleaners
- Industrial Cleaners
- House Cleaners
- Hospital Cleaners
- Janitors
- Maintenance Cleaners



## Hospital & Clinic Staff

- Nursing Assistants
- Patient Care Assistants
- Hospital Cleaners
- Ward Attendants
- Medical Receptionists
- Sterilization Assistants



# Our Resource

## Support Personnel

- Call Center Agents
- Customer Service Representatives
- Help Desk Staff
- Receptionists
- Office Assistants
- Data Entry Operators



## Agriculture & Farming Workers

- Farm Workers
- Harvesting Workers
- Greenhouse Workers
- Livestock Workers
- Irrigation Workers
- Fruit & Vegetable Pickers

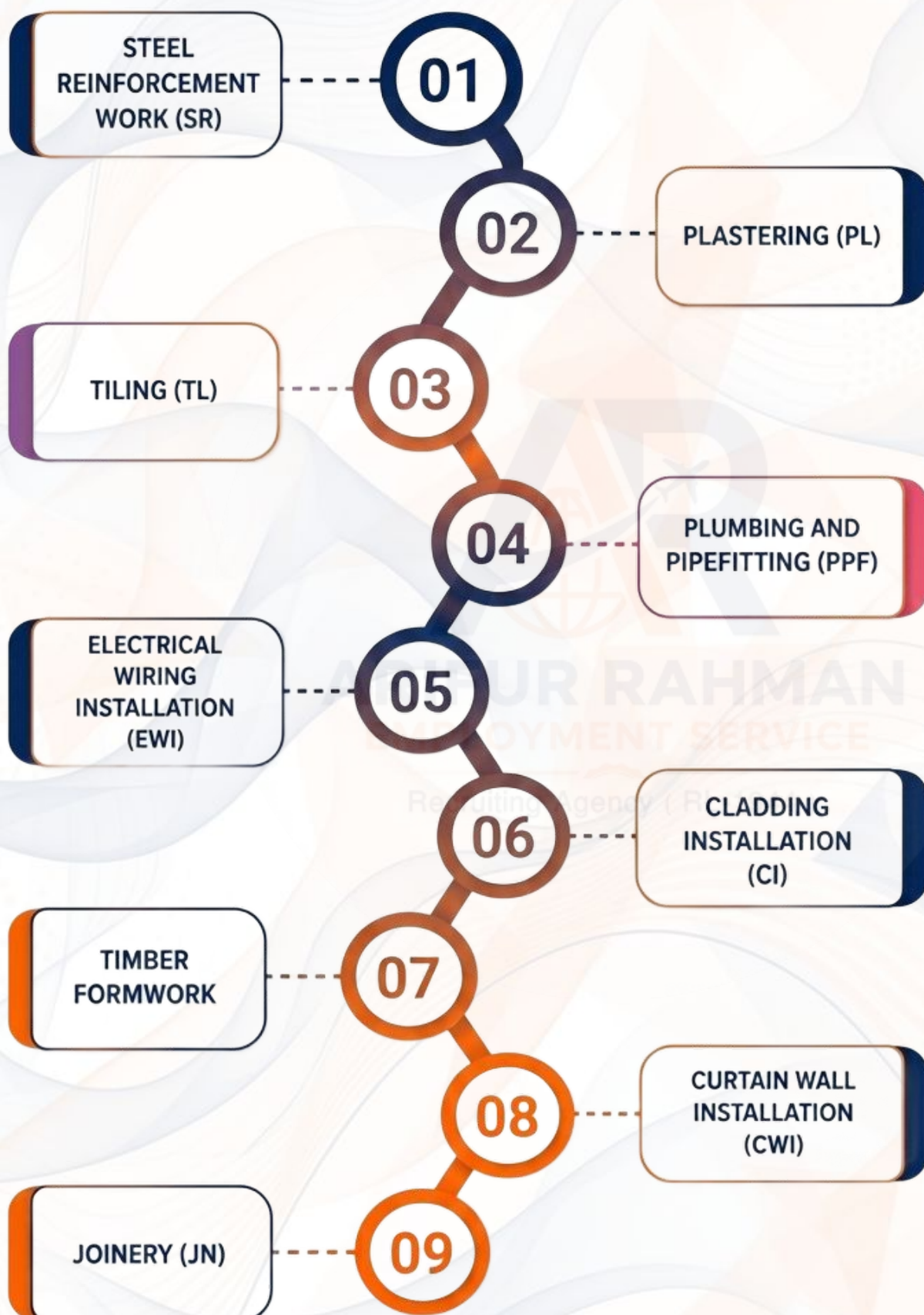
## Electrical & Technical Staff

- Industrial Electricians
- Electrical Technicians
- HVAC Technicians
- Maintenance Technicians
- Generator Technicians
- Solar Panel Technicians





# Major Trades



## Our Sister Concern

### Society Aviation Company Overview

"Connecting Logistics with Global Employment Solutions"

To ensure flawless, cost-effective, and rapid deployment of our workforce, Arifur Rahman Employment Service works hand-in-hand with its esteemed sister concern, Society Aviation. This corporate alliance bridges the gap between recruitment and international travel logistics, making us a one-stop solution for global employers.

Key Services Provided by Society Aviation:

- International Air Ticketing: Direct access to major global airlines for lockbooking and seasonal seat allocations.
- Flight Logistics & Transit Management: Dedicated support for workers during airport departures and connecting flights.
- Travel Insurance & Documentation: Fast-track processing of travel-related legalities and insurance compliance.



# Our Valued Clients

## (Saudi Arabia)



### 01. Al Majal Al Arabi Holding Co.

P.O. Box 92833, Riyadh 11663, KSA  
Tel: +966 11 205 1666  
Web: [www.mag-sa.com](http://www.mag-sa.com)

### 06. Al Habib Catering & Contracting Co. Ltd.

Arfat, Al Andalus, Jeddah 23325, KSA  
Tel: +966 12 667 1538  
Web: [www.alhabibco.com](http://www.alhabibco.com)

### 02. Al Zahrani Industrial Maintenance Co.

6672, AlKhodaryah, Dammam 32435, KSA  
Tel: +966 11 263 4444  
Web: [www.alzahrani.com.sa](http://www.alzahrani.com.sa)

### 07. Al-Twaik Co.

Twaik Holding Group, Building No: 7234,  
Sulaiman Al Taimi Street, Al Qairawan Dist,  
Postal Code: 13531, Riyadh, KSA  
Tel: +966 11 263 4444  
Web: [www.twaik.com](http://www.twaik.com)

### 03. Al Yamama Company for Trading and Contracting

Muhammed Ibn Saud, 5470 Al Hareth Bin  
Morah Al Amir, Dammam 32241, KSA  
Tel: +966 13 331 4200  
Web: [www.yc.com.sa/en](http://www.yc.com.sa/en)

### 08. Al-Fahad East

Mursalat, Riyadh, KSA  
Tel: +966 11 275 9999  
Web: [www.alfahhad.sa](http://www.alfahhad.sa)

### 04. Seder Group of Company

Al Riayan, Um Hableen, Jeddah 23741, KSA  
Tel: +966 12 256 3854  
Web: [www.seder.sa](http://www.seder.sa)

### 09. ARAMCO (Saudi Oil Company)

P.O. Box 5000, Dhahran 31311, KSA  
Tel: +966 13 877 2828  
Web: [www.aramco.com/en](http://www.aramco.com/en)

### 05. SRACO Construction Company

P.O. Box 6669, Dammam 31452, KSA  
Tel: +966 13 843 3441  
Web: [www.sracocom.sa](http://www.sracocom.sa)

### 10. Ministry of Defence

Administrative Division of Municipality, KSA  
Tel: +966 13 877 2828  
Web: [www.mod.gov.sa](http://www.mod.gov.sa)

# Our Valued Clients

## (Japan)

**01. ARAI DOBOKU LLC.**

349-1, Shimojima, Surugaku Shizuoka City,  
Shizuoka Ken, Japan

**02. Shizuoka-Seigyo Co., Ltd.**

7-1-17 Chiyoda, Aoi-ku, Shizuoka City,  
Shizuoka 420-0803, Japan

**03. KO-NO CO., Ltd.**

204-1 Higashi Shimojocho, Kofu City,  
Yamanashi 400-0843, Japan

**04. Megumi Giken LLC.**

2-3-22, Mukoshikichi, Suruga ward,  
Shizuoka City, Shizuoka 421-0101, Japan

**05. Sekiguchi Kencetsu Co. Ltd.**

439-11, Nishi Tanaka, Gotemba, Shizuoka  
Ken 424-0901, Japan

**06. Sawairi Shokuhin Co. Ltd.**

6-3266, Miho, Shimizuward, Shizuoka City,  
Shizuoka 424-0901, Japan

**07. WASHILOCK INDUSTRIES CO. LTD.**

1690 Fukouri, Aoi-ku, Shizuoka-shi,  
Shizuoka-shi, Shizuoka 421-1315, Japan

**08. WATANABE KOUGYO CO. LTD.**

84-4, Tomitake Shinden Kai-shi,  
Yamanashi-ken, 400-0113 Japan



# Our Valued Clients

## (Malaysia)



### 01. Petronas

Level 55, Tower 3 Petronas, Kuala Lumpur City Centre, 50088, Wilayah Persekutuan Kuala Lumpur, Malaysia  
Tel: +60 3-2161 1895  
Web: [www.petronas.com](http://www.petronas.com)

### 02. Nestlé (Malaysia) Berhad

Level 22, 1 Powerhouse, No.1, Persiaran Bandar Utama, Bandar Utama 47800 Petaling Jaya, Selangor  
Tel: +6012 209 6204  
Web: [www.nestle.com.my](http://www.nestle.com.my)

### 03. DYNAPAC GF (Malaysia) Sdn. Bhd.

No.10, Jalan 4, Taman Perindustrian Bukit Rambai, Mukim Tanjung Minyak, 75250 Melaka  
Tel: +60 6-351 0888  
Web: [www.dynapac-gr.com.my](http://www.dynapac-gr.com.my)

### 04. CS Grocer Sdn. Bhd

No.136, Level 1, Block A, Damansara Intan, 47400 Petaling Jaya, Selangor, Malaysia  
Tel: +603-7808876  
Web: [www.myics.com.my](http://www.myics.com.my)

### 05. May Quality Industries Sdn. Bhd.

Lot 836, Jalan Abdul Rahman, Parit Kassim, 84150 Muar, Johor, Malaysia  
Tel: +6069872222  
Web: [www.mayquality.com](http://www.mayquality.com)

### 06. Kian Swee Seng Industries

Lot Ptd 9235 Jln LeBah Chai Odd Kebun Sayur Bakri, 84200 Bakri, Muar, Johor, Malaysia  
Tel: +60176888196  
Web: [www.mayquality.com](http://www.mayquality.com)

### 07. Corrugated Offset & Packaging

Lot 140/141, Jalan Permata 1/4, Arab-Malaysian Ind. Park, Phase 3, 71800 Nilai, Negeri Sembilan DK, Malaysia  
Tel: +60176888196  
Web: [www.mayquality.com](http://www.mayquality.com)

### 08. Sin Tai Hing Oyster Sauce Company

No.5, Prestij Kota Damansara, Jalan Pekaka 8/1D, 47810 Petaling Jaya, Selangor, Malaysia.  
Tel: +60361402040  
Web: [www.sintaihing.org](http://www.sintaihing.org)

# Our Valued Clients

## (World Wide)

### 01. Conserved Foodstuffs Distributing Co. L.L.C.

Street No 2, Gate 94 Old Industrial Area,  
Doha-Qatar, P.O. Box. 5613  
Tel: +974-4452-4100  
Web: [www.khazanqatar.com](http://www.khazanqatar.com)

### 02. Baladna Food Industries

Al Shamal Road, Exit 44 Umm Al-Hawaya  
Area, Al Khor & Al-Thakhira Qatar  
Tel: +974 4035 8888  
Web: [www.baladna.com/en](http://www.baladna.com/en)

### 03. Kuwait Indo Trading Co. (KITCO)

Building No. 53-67, Block - 1, Street 11,  
Subhan Industrial Area, P. O. Box. 2135,  
Safat 13022 Kuwait  
Tel: +965 2228 6490  
Web: [www.kitcoarabia.com](http://www.kitcoarabia.com)

### 04. The Kuwaiti Danish Dairy Co.

Sabhan Industrial Area, Block 1, Street 104,  
Building 157, P.O. Box 835, Safat 13009,  
Sabhan, Kuwait  
Tel: +965 188 8100  
Web: [www.kddc.com](http://www.kddc.com)

### 05. Yeoman Group (Maldives)

6A Finiunimaage, Sosun Magu, Malé 20072,  
Maldives  
Tel: +960 332 0212  
Web: [www.yeoman-group.com](http://www.yeoman-group.com)

### 06. CONFOOD Pvt Ltd

SEMI DEAL 3rd Floor, Chaandhanee Magu,  
Male', Maldives 20194  
Tel: +960 334 5595  
Web: [www.confoodmaldives.com](http://www.confoodmaldives.com)

### 07. FMF Foods Limited

Leonidas Street, Walu Bay, Suva, Fiji  
Tel: +679 330 1188  
Web: [www.fmf.com.fj](http://www.fmf.com.fj)

### 08. Goodman Fielder Fiji

30 Karsanji Street, Vatuwaga, Suva, Fiji.  
Tel: +679 338 7066  
Web: [www.goodmanfielder.com](http://www.goodmanfielder.com)



# Our Legal Documents

RL Renewal 2024-2027

২০০৬ ২ ২৩৩৬  
Licence Number : RL- 1944  
Name of the Agency : ARIFUR RAHMAN  
EMPLOYMENT  
SERVICE.  
Business Address : 14, DIT AVENUE ROAD,  
(1ST FLOOR), MOTIJHEEL  
C/A, DHAKA-1000.  
Name of the Proprietor/ S.M ARIFUR  
RAHMAN  
✓ Managing Partner/  
Managing Director HOUSE-70, BLOCK-B  
ROAD-7, SOUTH BANA-  
SREE, KHILGAON  
DHAKA-1219.

২০০৬ ৩ ২৩৩৬  
RL- 1944  
Specimen Signature  
  
Section 4 of the Overseas  
Employment Act, 1981  
This licence is issued under Section 10 of the  
Emigration Ordinance, 1982 to carry on the business  
of a recruiting agency. The licence is not  
transferable nor it shall be used directly or indirectly  
by any person other than the person in whose favour  
it is issued.  
The Government reserves the right to cancel or  
to suspend the licence at any time without assigning  
any reason.  
Director General  
Bureau of Manpower, Employment  
and Training  
Government of the People's  
Republic of Bangladesh.  
Dated, Dhaka  
The 07 day of 11, 2002

২০০৬ ৪ ২৩৩৬  
RL- 1944  
The licence is valid upto  
06.11.2024  
14.11.2021  
Mohammad Mizanur Rahman Bhuiyan  
Deputy Secretary  
Director (Employment)  
Bureau of Manpower, Employment & Training, Dhaka.

২০০৬ ৫ ২৩৩৬  
RL- 1944 RENEWAL  
The licence is valid upto  
06 NOV 2027  
Md. Masud Rana  
Director (Employment)  
Bureau of Manpower, Employment & Training  
Ministry of Labour, Industries and Overseas Employment  
31.10.2024

# Our Legal Documents

## E-Trade License

### ঢাকা দক্ষিণ সিটি কর্পোরেশন

www.dscc.gov.bd



লাইসেন্স ইস্যুর বিবরণ

ইস্যুর তারিখ : 28/07/2026

ইস্যুর সময় : 11:23:10

### ই-ট্রেড লাইসেন্স

লাইসেন্স নং : TRAD/DSCC/043093/2020

স্থানীয় সরকার (সিটি কর্পোরেশন) আইন, ২০০৯ (২০০৯ সনের ৬০ নং আইন) এর ধারা ৮৪-তে প্রদত্ত ক্ষমতাবলে সরকার প্রণীত আদর্শ কর তফসিল, ২০১৬ এর ১০ অনুচ্ছেদ অনুযায়ী ব্যবসা, বৃত্তি, পেশা বা শিল্প প্রতিষ্ঠানের উপর আরোপিত কর আদায়ের লক্ষ্যে নিম্নবর্ণিত ব্যক্তি/প্রতিষ্ঠানের আনুকূলে অত্র ট্রেড লাইসেন্সটি ইস্যু করা হলো।

|                                       |   |                                                                                            |
|---------------------------------------|---|--------------------------------------------------------------------------------------------|
| ১। ব্যবসা প্রতিষ্ঠানের নাম            | : | আরিফুর রহমান এমপ্লয়মেন্ট সার্ভিস                                                          |
| ২। প্রতিষ্ঠানের মালিকের নাম           | : | এস এম আরিফুর রহমান (ব্যবস্থপনা অংশীদার)                                                    |
| ৩। পিতা / স্বামীর নাম                 | : | এম ডি হাবিবুর রহমান                                                                        |
| ৪। মাতার নাম                          | : | আলেয়া রহমান                                                                               |
| ৫। ব্যবসার প্রকৃতি                    | : | অন্যান্য - অংশীদারী                                                                        |
| ৬। ব্যবসার ধরণ                        | : | রিক্রিটিং এজেন্সী                                                                          |
| ৭। প্রতিষ্ঠানের ঠিকানা                | : | ৫৭, পুরানা পল্টন লাইন (১০ম ফ্লোর) রুম নং-১১০৪, ইনার সার্কুলার রোড, ডি আই পি রোড, ঢাকা-১০০০ |
| ৮। অঞ্চল / বাজার শাখা                 | : | ২                                                                                          |
| এলাকা                                 | : | ওয়ার্ড / মার্কেট: ১৩                                                                      |
| ৯। এনআইডি/পাসপোর্ট/জন্ম নিব: নং       | : | ২৮০০৯০৪৪৬৪                                                                                 |
| ফোন                                   | : | ০১৭০৭২৫৭৩৬৭                                                                                |
|                                       | : | বিআইএন নং:                                                                                 |
|                                       | : | ই-মেইল:                                                                                    |
| ১০। অর্থ বছর                          | : | ২০২৬-২০২৭ (নবায়নকৃত)                                                                      |
| ১১। মালিকের বর্তমান ঠিকানা            | : | ব্যবসা শুরুর তারিখ: ০১/০৭/২০২০                                                             |
| হোল্ডিং নং                            | : | বি-৭০                                                                                      |
| রোড নং                                | : | ৭                                                                                          |
| গ্রাম / মহল্লা                        | : | দক্ষিণ বনশ্রী                                                                              |
| পোস্টকোড                              | : | ১২১৯                                                                                       |
| থানা                                  | : | খিলগাঁও                                                                                    |
| জেলা                                  | : | ঢাকা                                                                                       |
| বিভাগ                                 | : | ঢাকা                                                                                       |
| ১২। ট্রেড লাইসেন্স/নবায়ন ফি(বার্ষিক) | : | সাইনবোর্ড কর                                                                               |
| লাইসেন্স/নবায়ন ফি                    | : | ৫০০০                                                                                       |
| সারচার্জ                              | : | ০                                                                                          |
| আয়কর / উৎসেকর                        | : | ৩০০০                                                                                       |
| বকেয়া ( )                            | : | ০                                                                                          |
| সংশোধনী ফি                            | : | ০.০০                                                                                       |
|                                       | : | ভ্যাট                                                                                      |
|                                       | : | ১২০০                                                                                       |
|                                       | : | ফর্ম ফি                                                                                    |
|                                       | : | ৫০                                                                                         |
|                                       | : | সর্বমোট                                                                                    |
|                                       | : | ১২২৫০.০০                                                                                   |

অত্র ট্রেড লাইসেন্স এর মেয়াদ ৩০ শে জুন, ২০২৭ পর্যন্ত

লাইসেন্স ও বিজ্ঞাপন সুপারভাইজার  
**রেজমা আক্তার**  
 লাইসেন্স ও বিজ্ঞাপন সুপারভাইজার  
 রাজস্ব বিভাগ, বিবিধ আদায় শাখা  
 অঞ্চল-২ (খিলগাঁও)  
 ঢাকা দক্ষিণ সিটি কর্পোরেশন।



এম. এম. জাকির হোসেন  
 কর্তৃক স্বাক্ষর  
 বিবিধ আদায় শাখা, অঞ্চল-২  
 ঢাকা দক্ষিণ সিটি কর্পোরেশন



# Our Legal Documents

## E-Trade License

### ঢাকা দক্ষিণ সিটি কর্পোরেশন

www.dscc.gov.bd



লাইসেন্স ইস্যুর বিবরণ

ই-ট্রেড লাইসেন্স

ইস্যুর তারিখ : 28/07/2026

ইস্যুর সময় : 11:23:32

লাইসেন্স নং : TRAD/DSCC/235632/2019

স্থানীয় সরকার (সিটি কর্পোরেশন) আইন, ২০০৯ (২০০৯ সনের ৬০ নং আইন) এর ধারা ৮৪-তে প্রদত্ত ক্ষমতাবলে সরকার প্রণীত আদর্শ কর তফসিল, ২০১৬ এর ১০ অনুচ্ছেদ অনুযায়ী ব্যবসা, বৃত্তি, পেশা বা শিল্প প্রতিষ্ঠানের উপর আরোপিত কর আদায়ের লক্ষ্যে নিম্নবর্ণিত ব্যক্তি/প্রতিষ্ঠানের আনুকূলে অত্র ট্রেড লাইসেন্সটি ইস্যু করা হলো।

|                                       |   |                                                                                          |                                |
|---------------------------------------|---|------------------------------------------------------------------------------------------|--------------------------------|
| ১। ব্যবসা প্রতিষ্ঠানের নাম            | : | সোসাইটি এভিয়েশন                                                                         |                                |
| ২। প্রতিষ্ঠানের মালিকের নাম           | : | এস এম আরিফুর রহমান                                                                       |                                |
| ৩। পিতা / স্বামীর নাম                 | : | মোঃ হাবিবুর রহমান                                                                        |                                |
| ৪। মাতার নাম                          | : | আলেয়া রহমান                                                                             |                                |
| ৫। ব্যবসার প্রকৃতি                    | : | অন্যান্য - একক                                                                           |                                |
| ৬। ব্যবসার ধরণ                        | : | ট্রাডেল এজেন্সী                                                                          |                                |
| ৭। প্রতিষ্ঠানের ঠিকানা                | : | ৫৭, পুরানা পল্টন ইনার সার্কুলার রোড, ট্রাইডেন্ট টাওয়ার (১০ম তলা) রুম নং-১১০৪, ঢাকা-১০০০ |                                |
| ৮। অঞ্চল / বাজার শাখা                 | : | ২                                                                                        | ওয়ার্ড / মার্কেট: ১০          |
| এলাকা                                 | : |                                                                                          |                                |
| ৯। এনআইডি/পাসপোর্ট/জন্ম নিব: নং       | : | ২৮০০৯০৪৪৬৪                                                                               | বিআইএন নং:                     |
| ফোন                                   | : | ০১৭০৭২৫৭৩৬৭                                                                              | ই-মেইল:                        |
| ১০। অর্থ বছর                          | : | ২০২৬-২০২৭ (নবায়নকৃত)                                                                    | ব্যবসা শুরুর তারিখ: ০৯/০৮/২০১৮ |
| ১১। মালিকের বর্তমান ঠিকানা            | : |                                                                                          | মালিকের স্থায়ী ঠিকানা         |
| হোল্ডিং নং                            | : | বাড়ী-৭০, ব্লক-বি                                                                        | হোল্ডিং নং : বাড়ী-৭০, ব্লক-বি |
| রোড নং                                | : |                                                                                          | রোড নং :                       |
| গ্রাম / মহল্লা                        | : | দক্ষিণ বনশ্রী                                                                            | গ্রাম / মহল্লা : দক্ষিণ বনশ্রী |
| পোস্টকোড                              | : |                                                                                          | পোস্টকোড :                     |
| থানা                                  | : | খিলগাঁও                                                                                  | থানা : খিলগাঁও                 |
| জেলা                                  | : | ঢাকা                                                                                     | জেলা : ঢাকা                    |
| বিভাগ                                 | : | ঢাকা                                                                                     | বিভাগ : ঢাকা                   |
| ১২। ট্রেড লাইসেন্স/নবায়ন ফি(বার্ষিক) | : |                                                                                          |                                |
| লাইসেন্স/নবায়ন ফি                    | : | ২০০০                                                                                     | সাইনবোর্ড কর : ১৫০০            |
| সারচার্জ                              | : | ০                                                                                        | ভ্যাট : ৫২৫                    |
| আয়কর / উৎসেকর                        | : | ৩০০০                                                                                     | ফর্ম ফি : ৫০                   |
| বকেয়া ( )                            | : | ০                                                                                        |                                |
| সংশোধনী ফি                            | : | ০.০০                                                                                     | সর্বমোট : ৭০৭৫.০০              |

অত্র ট্রেড লাইসেন্স এর মেয়াদ ৩০ শে জুন, ২০২৭ পর্যন্ত

লাইসেন্স ও বিজ্ঞাপন সুপারভাইজার  
রেজুমা আক্তার  
লাইসেন্স ও বিজ্ঞাপন সুপারভাইজার  
রাজস্ব বিভাগ, বিবিধ আদায় শাখা  
অঞ্চল-২ (খিলগাঁও)  
ঢাকা দক্ষিণ সিটি কর্পোরেশন।



কর কর্মকর্তা  
এম. এম. জাকির হোসেন  
কর কর্মকর্তা  
বিবিধ আদায় শাখা, অঞ্চল-২  
ঢাকা দক্ষিণ সিটি কর্পোরেশন

# Our Legal Documents

## BAIRA Certificate

Sl. No. : 952

Date : 28 Sep 2022



BANGLADESH ASSOCIATION OF INTERNATIONAL  
RECRUITING AGENCIES [BAIRA]



### MEMBERSHIP CERTIFICATE



Name of the Agency *Arifur Rahman Employment Service*

Name of the Proprietor / Partner / Managing Partner / *Mr. S.M. Arifur Rahman*  
Director / Managing Director / Chairman

Address *14, D.I.T. Avenue Road, 1st Floor, Motijheel C/A,*

*Dhaka-1000.*

R. L. No. *1944*

Secretary General

President



# Our Legal Documents

## Civil Aviation Certificate



Government of the People's Republic of Bangladesh  
Ministry of Civil Aviation and Tourism

**Travel Agency Registration Certificate**

|                               |           |                                        |            |
|-------------------------------|-----------|----------------------------------------|------------|
| Registration Certificate No : | 0002901   | Registration Certificate issue date :  | 17.9.2014  |
| Date :                        | 17.9.2014 | Registration Certificate expiry date : | 31-12-2016 |

As per Provision of Section-5, Sub-Section-(2)(A) of Bangladesh Travel Agency (Registration and Control) Act, 2013 (Act LXI of 2013) and Rule-4, Sub-Rule-(2) of Bangladesh Travel Agency (Registration and Regulation) Rules, 2014

M/s. Society Aviation ..... Proprietor  
S.M. Arifur Rahman ..... located at 14, DIT Avenue (1st floor), Dhaka .....

has been registered as Travel Agency for a period of 03 (Three) years from 01-01-2014 to 31-12-2016

  
Registration Authority  
Md. Nayeb Ali Mandal  
Deputy Secretary  
Ministry of Civil Aviation and Tourism  
Govt. of the People's Republic of Bangladesh

# Our Legal Documents

## IATA Certificate

### IATA CERTIFICATE



#### Certificate of Accreditation

IATA is proud to certify that

#### SOCIETY AVIATION DHAKA, Bangladesh

has met the professional standards of the **International Air Transport Association** to promote and sell international air passenger transportation.

IATA code: 42309164

Validate online at: [checkacode.com](https://checkacode.com) Certificate validity: 2024

Accreditation Type: GoStandard

A handwritten signature in black ink, appearing to be 'f' or 'fb'.

Muhammad Albakri  
Senior Vice President, Customer,  
Financial and Digital Services  
IATA

A handwritten signature in black ink, appearing to be 'Winnifred Young'.

Winnifred Young  
Regional Director, Distribution & Payment  
Customer, Financial & Digital Services,  
Asia Pacific





# Our Legal Documents

## Umrah License



**Government of The People's Republic of Bangladesh**  
**Ministry of Religious Affairs**

**Umrah License**

*This is to certify that*

*m/s* **SOCIETY AVIATION**

*Located at* **14 D.I.T. AVENUE ROAD (1<sup>ST</sup> FLOOR), MOTIJHEEL, C/A,**

**DHAKA.**

*The license No.* **452** *Dated Dhaka* **2016**

  
**19-MAR 2019**  
Md. Shorafut Zaman  
Deputy Secretary  
Ministry of Religious Affairs  
Govt of the People's Republic  
of Bangladesh

*Signature of the Licensing Authority*

Sl. MoRA O. L. No. 263

# Our Legal Documents

## Demand Letter - (Saudi Arabia)



**SINOHYDRO**  
BRANCH OF SINOHYDRO BUREAU

### DEMAND LETTER

Dear,  
Recruiting Agent  
Arifur Rahman Employment Service  
License No. RL1944  
Dhaka, Bangladesh

Date: 30/06/2025



As per the power of attorney attached herewith, we (Unified ID: 7001661425) have authorized your agency to recruit the following personnel on the terms and conditions given below:

| Block Visa No | Date of Issue | Profession               | Basic Salary | Number |        |       |
|---------------|---------------|--------------------------|--------------|--------|--------|-------|
|               |               |                          |              | Male   | Female | Total |
| 1305235781    | 29/12/1446    | Loading unloading worker | 800          | 3      | 0      | 3     |

1. Period of Employment : Two years starting from the date of arrival and renewable upon mutual consent.
2. Place of Employment : KSA, KSA.
3. Working Hours : 8 hrs. Per day, 6 days per week (not exceeded more than 48 hrs. per week).
4. Resident Permit (Iqama) : Iqama will be provided by the company. Workers will not pay any fees.
5. Health & Social Insurance : Standard Health & Social Insurance shall be provided by the company.
6. Overtime : Minimum 1.5 times of the salary per hour.
7. Food : Free food or minimum SAR 200 food allowance Provided by the Company.
8. Accommodation : Standard accommodation including Utilities (Water, Electricity and Gas).
9. Local Transportation : Provided by the Company.
10. Uniform, & Safety Materials : Provided by the company.
11. Annual Leave : Minimum 21 days per year. (Emergency leave will be provided when necessary).
12. End of Service Benefit : As per Saudi Labour Law.
13. Employment Contract : QIWA contract as per the terms and conditions mentioned in this demand letter.
14. Visa Charge : Visa charge is borne by the Company.
15. Air Passage Both ways : By the company at the beginning and end of the contract and during vacation.
16. Other Terms & Conditions : As per Saudi Labour Law.

Thanking You,

Authorized Signature:

Name: ABDUL KAREEM ALSHALAN

Designation: HR MANAGER

Company Name: Branch of SinoHydro Corporation Limited

Company Registration Number: 1010305951





# Our Legal Documents

## Demand Letter - (Saudi Arabia)

### NOUF AYED AL-MUTAIRI COMPANY

Al Aziziyah, Riyadh  
Kingdom of Saudi Arabia



### شركة نوف عايض المطيري

العززية، الرياض  
المملكة العربية السعودية

#### DEMAND LETTER

**Arifur Rahman Employment Service**  
**RL No-1944**  
**Dhaka, Bangladesh**

Trust this letter finds you well. I Nouf Ayed Al-Mutairi Company, a distinguished entity in Riyadh Head Office specializing in workforce solutions. We are currently seeking 300 City cleaners for an important, Saudi Arabia.

We have been made aware of the esteemed reputation of Recruiting Agency for providing competent and reliable workers, and we are confident that your agency can assist us in fulfilling our substantial staffing requirements.

#### خطاب طلب

**أريفور رحمان لخدمات التوظيف**  
**رقم الترخيص: 1944**  
**دكا - بنغلاديش**

تحية طيبة وبعد،  
نحن شركة نوف عايض المطيري، كيان متميز في مكتبنا الرئيسي في الرياض والمتخصص في حلول القوى العاملة، نبحث حالياً عن 300 عامل نظافة مدينة للعمل في مدينة مهمة في المملكة العربية السعودية.

لقد علمنا بالسمعة الطيبة لوكالة التوظيف في توفير عمال أكفاء وموثوق بهم، ونحن على ثقة من أن وكالتكم يمكن أن تساعدنا في تلبية متطلبات التوظيف الكبيرة لدينا.

| المهنة       | العدد   | الراتب  | المجموع | Total | Salary - SR | Qty      | Category     |
|--------------|---------|---------|---------|-------|-------------|----------|--------------|
| منظف المدينة | 300     | 900+200 | 1100    | 1100  | 900+200     | 300      | City Cleaner |
| المجموع      | فقط 300 |         |         |       |             | 300 only | Total        |

#### Terms and conditions:

Medical, accommodation : Free  
Food : Not provided  
Transportation : Free  
Air passage, (both way After end of contract) : Free  
Vacation after 2 years : (42) days  
Working hours per day : (08) hrs. (Including 1 Hr. break)  
Overtime : As per Saudi Law  
Working days : (06) day / week  
Age : Below 35 Years  
Probation period : (90) days  
Period of contract : (02) years (Renewable)  
Iqama & Insurance fee : Free  
All other terms and conditions as per Saudi Labor Laws.

Thanks, and regards,  
General Manager

#### الشروط والمواصفات

العلاج، السكن : مجاناً  
الأكل : غير متوفر  
المواصلات : مجاناً  
تذاكر السفر (ذهاب وإياب) : مجاناً  
بعد انتهاء العقد : (42) يوماً  
الإجازة بعد سنتين : (08) ساعة (يشمل ساعة واحدة للراحة)  
الوقت الإضافي وفقاً للقانون السعودي : (06) يوم / أسبوع  
أيام العمل : تحت (35) سنة  
العمر : (90) يوم  
فترة الاختبار : (02) سنة (قابل للتجديد)  
مدة العقد :  
مصاريف تجديد الإقامة والتأمين : مجاناً  
وجميع الشروط الأخرى طبقاً لقوانين المملكة العربية السعودية.

ولكم جزيل الشكر  
المدير العام



Payment must be made within 24 hours.

يجب أن يتم الدفع خلال 24 ساعة

# Our Legal Documents

## Demand Letter - (Saudi Arabia)

**SHARAR TOP  
COMPANY**

AL-AZIZIYAH, RIYADH, KSA



**شركة شارار توب**

العزيمية، الرياض، المملكة العربية  
السعودية

### DEMAND LETTER

Arifur Rahman Employment Service

RL No-1944

Dhaka, Bangladesh

Trust this letter finds you well. I Sharar Top Company ,a distinguished entity in Riyadh Head Office specializing in workforce solutions. We are currently seeking 150 City cleaners for an important, Saudi Arabia.

We have been made aware of the esteemed reputation of Recruiting Agency for providing competent and reliable workers, and we are confident that your agency can assist us in fulfilling our substantial staffing requirements.

### خطاب طلب

أريفور رحمن لخدمات التوظيف

رقم الرخصة: RL-1944

دكا، بنغلاديش

أمل أن تجدكم هذه الرسالة بخير. أنا شركة شارار توب رائدة في مجال حلول القوى العاملة، مقرها الرئيسي بالرياض. نبحث حالياً عن 150 عامل نظافة في مدينة مهمة بالمملكة العربية السعودية.

لقد علمنا بالسمعة الطيبة لوكالة التوظيف في توفير عمال أكفاء وموثوق بهم، ونحن على ثقة من أن وكالتكم يمكن أن تساعدنا في تلبية متطلبات التوظيف الكبيرة لدينا

| Category     | Qty      | Salary - SR | Total | المجموع | الراتب  | العدد | المهنة       |
|--------------|----------|-------------|-------|---------|---------|-------|--------------|
| City Cleaner | 150      | 900+200     | 1100  | 1100    | 900+200 | 150   | منظف المدينة |
| Total        | 150 only |             |       |         | فقط 150 |       | المجموع      |

### Terms and conditions:

Medical, accommodation : Free  
Food : Not provided  
Transportation : Free  
Air passage, (both way After end of contract) : Free  
Vacation after 2 years : (42) days  
Working hours per day : (08) hrs. (Including 1 Hr. break)  
Overtime : As per Saudi Law  
Working days : (06) day / week  
Age : Below 35 Years  
Probation period : (90) days  
Period of contract : (02) years (Renewable)  
Iqama & Insurance fee : Free  
All other terms and conditions as per Saudi Labor Laws.

Thanks, and regards,

General Manager

### الشروط والمواصفات:

العلاج، السكن : مجاناً  
الأكل : غير متوفر  
المواصلات : مجاناً  
تذاكر السفر (ذهاباً وإياباً) : مجاناً  
بعد انتهاء العقد : (42) يوماً  
الإجازة بعد سنتين : (08) ساعة (يشمل ساعة واحدة للراحة)  
الوقت الإضافي : وفقاً للقانون السعودي  
يوم العمل : (06) يوم / أسبوع  
العمر : تحت (35) سنة  
فترة الإختبار : (90) يوم  
مدة العقد : (02) سنة (قابل للتجديد)  
مصاريف رخصة الإقامة والتأمين : مجاناً  
وجميع الشروط الأخرى طبقاً لقوانين المملكة العربية السعودية.

ولكم جزيل الشكر

المدير العام





# Our Legal Documents

## Demand Letter - (Japan)

### DEMAND LETTER (募集要請書)

Date: 2025/06/30

To  
M/S ARIFUR RAHMAN EMPLOYMENT SERVICE. (RL-1944)  
Mr. S. M. Arifur Rahman  
Proprietor  
Sending Organization  
Sel Trident Tower, Lift-11, Purana Palton Line VIP Road,  
Dhaka-1212, Bangladesh  
Mobile : +880-1707257367

Dear Sir,

Subject: DEMAND LETTER FOR RECRUITMENT OF TECHNICAL INTERNS FROM BANGLADESH  
Bangladeshからの技能実習生募集要請書

This is to irrevocably confirm that we have appointed your company to be our lawful attorney as 1 male worker supplier for Technical Internship program to arrange all documentation and to recruit the worker concerned for our company association. Recruitment is conditional and subject to the approval of valid visa or work permit by Ministry of Justice Japan. Recruitments main term and conditions are below.

この度、技能実習制度にもとづく 1 名の男性、実習生の送出し機関として貴社を任命し、これに必要な書類の手配や実習生の募集を行っていただく事をここに確認します。募集は下記的主要募集要項を満たしている事、かつ日本国法務省による有効なビザ労働許可の発給を前提とします。

|   |                                                                        |                                                                                                                                                                                                                                                      |
|---|------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Number of workers 募集人数                                                 | 1 Male workers 男性 実習生 1 人                                                                                                                                                                                                                            |
| 2 | Job specification 仕事内容                                                 | 配管職種 (建築配管作業)<br>Plumbing (Construction piping work)                                                                                                                                                                                                 |
| 3 | Name of implementing Company, Address & Contact no. 受け入れ企業名<br>所在地、連絡先 | TAMAKI KOUGYOU Co., Ltd.<br>101-6 MIHO, SHIMIZU WARD, SHIZUOKA CITY, SHIZUOKA<br>PREFECTURE, POST 424-0901<br>TEL: 054-334-4550 FAX: 054-340-5310<br>玉置工業株式会社<br>〒424-0901 静岡県静岡市清水区三保 101-6<br>(担当者: 玉置 美和子)<br>TEL: 054-334-4550 FAX: 054-340-5310 |
| 4 | Age requirement 希望年齢                                                   | 18-40 Year Old 18 歳から 40 歳                                                                                                                                                                                                                           |
| 5 | Basic Salary 基本給                                                       | Monthly salary 186,784 Yen (8hrs per day)<br>月給 186,784 円 (1 日 8 時間)                                                                                                                                                                                 |
| 6 | Overtime 残業                                                            | As per Japanese laws 日本の労働法令による                                                                                                                                                                                                                      |
| 7 | Period of Contract 契約期限                                                | Maximum 5 Years 5 年間                                                                                                                                                                                                                                 |

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|    |                                      |                                                                     |
|----|--------------------------------------|---------------------------------------------------------------------|
| 8  | Working days 労働の曜日                   | Monday to Saturday 月曜日から土曜日                                         |
| 9  | Accommodation, Transportation 住居・交通費 | Provided by the Company 会社から提供                                      |
| 10 | Food 食事                              | Employees own arrangement 実習生の自己手配                                  |
| 11 | Medical benefit and deduction 医療費    | According to Japanese Labor law 日本国の労働法令による                         |
| 12 | Air ticket 航空券                       | Two way free (after complete of contract) 契約終了後往復                   |
| 13 | Social insurance (Social insurance)  | 金額は日本の法律に従って差し引かれます<br>Amount will be deducted as per Japanese law. |

In case of death, the implementing company / According supervising organization shall send back the death body to Bangladesh. The technical interns change of status of residence and extension of period of stay shall be permitted by Japan Law. If said applications were not permitted by immigration bureau, the technical interns have to go back to country of origin. Basic Japanese language (at least 160 hours or JLPT/N5 Level) is mandatory for every technical interns.

実習生死亡の場合は、実習実施機関または監理団体をバングラデシュに送致する。万一、実習生の職務能力が充分でない場合は、実習実施機関または監理団体は実習生を本国に送り出す権利を有する。基本的な日本語の研修 (160 時間以上又は日本語能力試験 N5 レベル) を実習生全員に必須とする。

Signed by  
(Supervising Organization in Japan) 日本国 監理団体

SHIZUOKA SHOKUBA KANKYO KAIZEN  
KYODOU KUMIAI 静岡職場環境改善協同組合

Representative:  
Representative Director 代表者  
MITSURU MATSUSHITA 理事長  
松下 補

Location: 10-1, Nishi kusabukacho, Aoi-ku, Shizuoka City, Shizuoka ken, Japan  
住所: 〒 420-0866 静岡県静岡市葵区西草部町 10-1

Signature 松下 補

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### DEMAND LETTER (募集要請書)

Date: 2025/06/30

To  
M/S ARIFUR RAHMAN EMPLOYMENT SERVICE. (RL-1944)  
Mr. S. M. Arifur Rahman  
Proprietor  
Sending Organization  
Sel Trident Tower, Lift-11, Purana Palton Line VIP Road,  
Dhaka-1212, Bangladesh  
Mobile : +880-1707257367

Dear Sir,

Subject: DEMAND LETTER FOR RECRUITMENT OF TECHNICAL INTERNS FROM BANGLADESH  
Bangladeshからの技能実習生募集要請書

This is to irrevocably confirm that we have appointed your company to be our lawful attorney as 4 male worker supplier for Technical Internship program to arrange all documentation and to recruit the worker concerned for our company association. Recruitment is conditional and subject to the approval of valid visa or work permit by Ministry of Justice Japan. Recruitments main term and conditions are below.

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|   |                                                                        |                                                                                                                                                                                                                  |
|---|------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Number of workers 募集人数                                                 | 4 Male workers 男性 実習生 4 人                                                                                                                                                                                        |
| 2 | Job specification 仕事内容                                                 | Construction equipment (Excavating work)<br>建設機械施工 (掘削作業)                                                                                                                                                        |
| 3 | Name of implementing Company, Address & Contact no. 受け入れ企業名<br>所在地、連絡先 | KO-NO Co., Ltd.<br>204-1, HIGASHI SHIMOJO-CHO, KOFU-SHI, YAMANASHI-KEN<br>TEL: 055-274-2531 FAX: 055-274-2530<br>株式会社 KO-NO<br>〒400-0843 山梨県甲府市東下条町 204-1<br>(担当者: 河野 貴代夫)<br>電話: 055-274-2531 フax: 055-274-2530 |
| 4 | Age requirement 希望年齢                                                   | 18-40 Year Old 18 歳から 40 歳                                                                                                                                                                                       |
| 5 | Basic Salary 基本給                                                       | Monthly salary 180,352 Yen (7.5hrs per day)<br>月給 180,352 円 (1 日 7.5 時間)                                                                                                                                         |
| 6 | Overtime 残業                                                            | As per Japanese laws 日本の労働法令による                                                                                                                                                                                  |
| 7 | Period of Contract 契約期限                                                | Maximum 5 Years 5 年間                                                                                                                                                                                             |

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|    |                                      |                                                                     |
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Signed by  
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Representative:  
Representative Director 代表者  
MITSURU MATSUSHITA 理事長  
松下 補

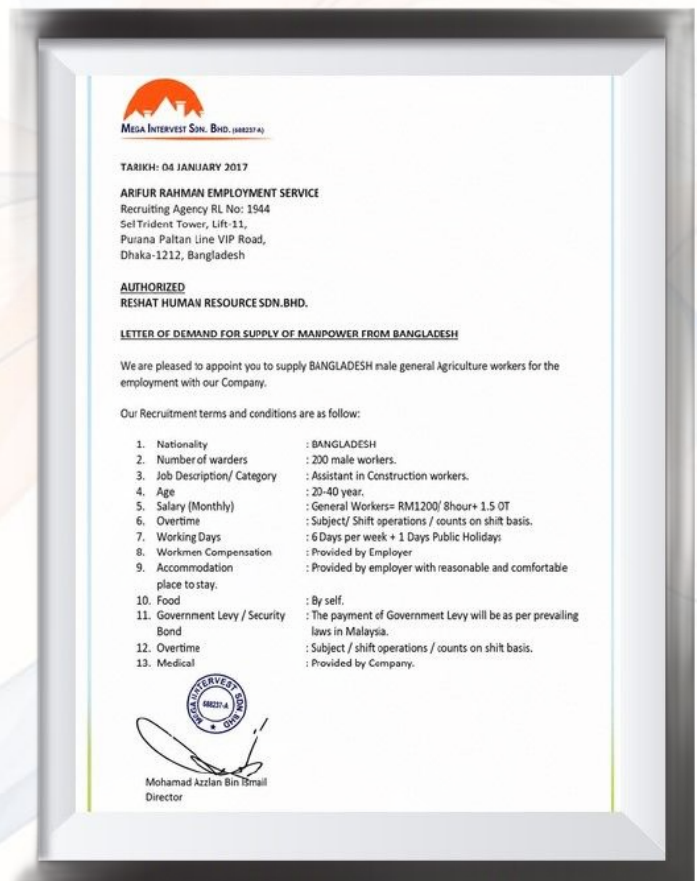
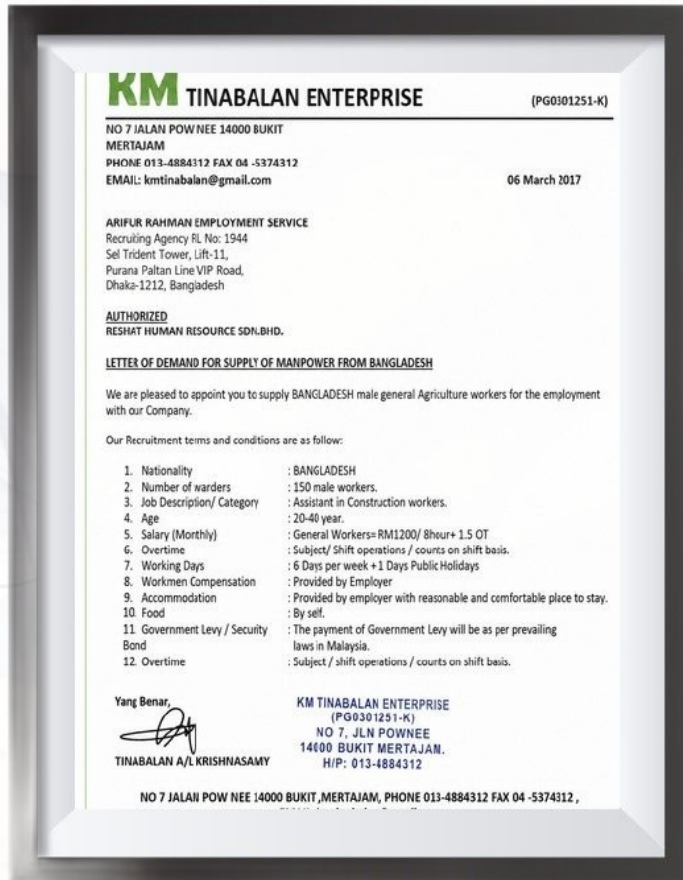
Location: 10-1, Nishi kusabukacho, Aoi-ku, Shizuoka City, Shizuoka ken, Japan  
住所: 〒 420-0866 静岡県静岡市葵区西草部町 10-1

Signature 松下 補

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# Our Legal Documents

## Demand Letter - (Malaysia)







## Bangladesh Office:

 01707257367, 01777164911

 aremploymentservice@gmail.com

 Sel Trident Tower, Lift-11, Purana Paltan Line VIP  
Road, Dhaka - 1205, Bangladesh